

HOLDING TANK PERMIT APPLICATION

INSTRUCTIONS TO APPLICANT

THIS INSTRUCTION SHEET AND THE PERMIT APPLICATION MUST BE SIGNED AND RETURNED WITH THE PERMIT APPLICATION.

The following items must be included before this application will be processed.

1. Accurate property descriptions (Parcel ID#) must be given. These are usually found on your tax statement or deed. Applicant must own property, have a valid lease, or be an authorized agent.
2. When you have completed the application mail or deliver it in person to the **Environmental Services Department, Cass County Courthouse, PO Box 3000, Walker, MN 56484**. A **\$50.00** fee must accompany each application. Make check payable to the "Cass County Treasurer".
3. **Accurate information must be given.** A Permit is granted upon the express conditions that the person to whom it is granted, his agent, employees and/or workmen shall conform in all respects to all Cass County Ordinances. **This permit may be suspended at any time upon violation of any ordinance or if the information provided in this application is found to be misleading or inaccurate.**
4. ***Renewals shall be due on or before January 1st of each year and shall be accompanied by evidence of all pumping done in the previous year, such as paid receipts from a state-licensed septage pumper. In addition, a water meter must be installed which records the flow of all water that is discharged into the ISTS***

I have read and fully understand the above instructions. I hereby swear that all information provided in this application is true and correct.

**

NOTICE!!

HOLDING TANKS MAY ONLY BE PUMPED BY A STATE-LICENSED AND CERTIFIED PUMPER

**

Applicant or Agent

Date

HOLDING TANK PERMIT APPLICATION

PARCEL ID # _____ APPLICANT NAME: _____

OWNERS DATE OF BIRTH: _____ PHONE #: _____

MAILING ADDRESS: _____
Street & No. or Box Number City State Zip

PROPERTY ADDRESS: _____

TOWNSHIP NAME: _____

Township _____ Range _____ Section _____

LAKE OR STREAM _____ CLASS _____

Year holding tank was installed _____

Owner when holding tank was installed _____

Applicant or agent agrees that, in making said application for a permit from Cass County Environmental Service Department, applicant grants permission to Cass County, at reasonable times during the application process and thereafter, to enter applicant's premises covered by said permit, to determine the feasibility of granting said permit or for compliance of that permit with any applicable county, state, or federal ordinances or statutes.

Applicant or agent understands that it is applicant's sole responsibility to contact any other federal, state, or local agencies to make sure applicant has complied with all relevant Municipal, State, Federal or other applicable laws concerning applicant's project described above.

**

NOTICE!! PUMPING RECEIPTS MUST ACCOMPANY THIS APPLICATION

**

Signature of Applicant or Agent _____ Date _____

CONDITIONS: No surface discharge of septage is allowed. Pumping records must be retained for seven (7) years.

() Approved () Denied

ESD OFFICIAL _____ DATE _____

FEE _____ RECEIPT # _____ CHECK # _____