

County Administrator

Our mission is to deliver quality public services to the citizens in an effective, professional and efficient manner.

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Job Vacancy – Cass County Assessor

EMPLOYER: Cass County. CLASSIFICATION: Grade 40, non-union. LOCATION OF JOB SITE: Cass County Assessor's Office, 303 Minnesota Avenue West, Walker, MN 56484. HOURS WEEKLY: 40+ hours - exempt. COMPENSATION FOR 2010: \$5,085.00 to \$6,633.00 per month (DOQ) plus fringe benefits. JOB DUTIES: Under the general direction of the County Board, and County Administrator this department head level position implements Minnesota Statutes, Minnesota Department of Revenue directives, and County policies to provide an efficient and uniform system of property appraisal. QUALIFICATIONS: Minimum qualifications are defined in Minnesota Statutes 273.061 including current accreditation as a Minnesota Assessor (AMA) and attaining Senior Accreditation (SAMA) within two years of appointment. PREFERRED EXPERIENCE: A Senior Accredited Minnesota Assessor with three to five years of progressive administrative or supervisory responsibility.

For applications and job description: Contact the Cass County Administrator's Office by email: linda.husby@co.cass.mn.us , online at the Cass County web site: www.co.cass.mn.us or by calling (218)547-7419. Applicants must complete a Cass County Employment (General) Application and submit to: Linda Husby, Cass County Administrator's Office, 303 MN Avenue West, Walker, MN. Closing date is Friday, February 26, 2010.

A complete job description is available upon request from the office of the County Administrator. Applicants may call or write to request reasonable accommodation to complete the job application or attend an interview.

Cass County is an Equal Opportunity Employer