

Loan Package Checklist

Documents

1. Business Plan _____
2. Financial Package -- prepared by Cass County EDC
 Project Cost Summary _____
 Collateral Analyses _____
 Cash Flow Projections _____
4. Personal Financial Statement _____
5. Resume of management personnel _____
6. Personal Tax Returns for past 2 years _____
7. Itemized equipment list _____
8. Insurance estimate _____
9. New Construction Project
 Purchase Agreement _____
 Site map of location _____
 Construction estimates _____
10. Expansion or relocation project
 Balance sheets and Income Statements for 3 years _____
 New construction estimates _____
11. Business Subsidy Applications
 Gap loans _____
 TIF/JOBZ _____
- 12 Commitment letter of investors _____

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