

**CASS COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING AGENDA**  
**TUESDAY, MARCH 16, 2010**  
Land Department Meeting Room  
218 Washburn Avenue East, Backus, MN.

1. 9:00 A.M. Call to Order.
  - a. Pledge of Allegiance.
  - b. Approval of agenda for discussion. (Any requests to be heard not on the proposed agenda are considered for inclusion at this time).
  
2. 9:05 A.M. Robert Yochum – County Administrator.
  - a. Consent agenda.
  - b. Report back on AdHoc Committee – Mass Gathering.
  - c. Report back on AMC “Pact Plan”.
  
3. 9:30 A.M. Conference call with the Cass County MN legislative delegation.
  
4. 9:45 A.M. Kevin Lee – Longville Ambulance District Subordinate Service District.
  - a. LASSD Fourth Quarter Report for 2009.
  
5. 10:00 A.M. John Ringle – ESD Director
  - a. Discuss Township Zoning Policy.
  - b. Discuss fee structure for Commercial Building Permits.
  - c. Receive & file Cass County Comprehensive Plan update.
  
6. 10:15 A.M. Josh Stevenson – Land Commissioner.
  - a. Approve submission of grant agreement with MN DNR – Conservation Partners Legacy Grant Program for Restoring Pine Habitat in the Silver/Carnahan Lake Area in the amount of \$51,872.00.
  - b. Approve contract with USFS for MNDNR Grant – Conservation Partners Legacy Grant Program and the Cass County Land Department for Restoring Pine Habitat in the Silver/Carnahan Lake Area.
  - c. Discuss Office of Legislative Auditor – March 2010 Report.
  
7. 10:30 A.M. David Enblom – Highway Engineer.
  - a. Beltrami County inquiry – County Engineer Services.
  
8. 10:45 A.M. Confirm upcoming meeting schedule.
  
9. 10:40 A.M. Adjourn.

CASS COUNTY BOARD OF COMMISSIONERS  
CONSENT AGENDA  
Tuesday, March 16, 2010

1. Approve Board Minutes of March 2, 2010.
2. Approve Auditor manual warrants dated February 28, 2010 in the amount of \$1,363,882.92.
3. Approve HHVS Auditor's warrants dated February 26, 2010 in the amount of \$52.00.
4. Approve HHVS Auditor's warrants dated February 26, 2010 in the amount of \$650.30.
5. Approve Auditor's warrants dated March 4, 2010 in the amount of \$64,043.33.
6. Approve HHVS Commissioner's warrants dated March 5, 2010 in the amount of \$98,843.28.
7. Approve HHVS Auditor warrants dated March 5, 2010 in the amount of \$90,280.49.
8. Approve Auditor's warrants dated March 11, 2010 in the amount of \$334,829.71.
9. Receive & file 2009 OSA Audit Entrance Meeting Notes of March 2, 2010.
10. Approve personnel actions.
11. Approve licenses – Tobacco, 3.2 Beer, Liquor, Gambling, etc.
12. Receive & file Cass County EDC February 2010 Activity Report.
13. Receive & file - Auditor-Treasurer's Interest Income Report for February 2010.
14. Approve FY2010 OHV Grant MN DNR – Soo Line ATV Trail in the amount of \$4,500.00
15. Approve out of state travel for Sheriff Deputies Bryan Welk and Bob Landreville - Crisis/Hostage Negotiation Class in Johnston, IA on Aug. 2-6, 2010.
16. Approve pay request for HHVS(removal of insulation from exterior of the ductwork on 3<sup>rd</sup> Floor) Project to Thelen Heating & Roofing, Inc. in the amount of \$1,400.00(capital fund).
17. Approve pay request for AGC Re-Use Project, Kimley-Horn, in the amount of \$3,975.00 (capital fund).
18. Approve FY2009 Annual Audit Engagement letter from the Office of State Auditor dated February 26, 2010.
19. Approve ISTS Inspector one year contract extensions-Joni Tulenchik - Zone #1(North) \$63.00 and Ron Brown - Zone #2(South) \$70.00 effective April 1, 2010.
20. Approve HHVS contract with Peggy Dolney for interpreter services for the deaf and hard of hearing clients at \$37 per hour, effective through December 31, 2010.
21. Receive and file letter of commendation to HHVS staff for perfect performance in meeting the DHS Human Services financial reporting requirements.
22. Receive & file E-911 Audit for year ending December 31, 2009.
23. Authorize gate installation in Section 3 of Sylvan Township, gate installation per current policy on bids from private contractors for this type of work.
24. Support legislative position to reverse minimum tax payment back to \$50.
25. Approve Assessor's Office Abatements.
26. Receive & file correspondence from Pine River Chamber of Commerce regarding support of the Cass County Economic Development Corporation.

Items on the Consent Agenda are reviewed in total by the County Board and may be approved through one motion. Any item of the Consent Agenda may be removed by any Commissioner for separate consideration.